

overnight

Request for Field Trip

Teacher's Name Katie Gray School S,F.H.S.

Destination (include address) FCCLA National Convention- Chicago, Illinois

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) _____ Subject Area (secondary) FACS

1. How is this trip an integral part of an approved course of study? Child Development- teaching and training children----contest

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

a. Grace Bruner -FACS student won the state contest in Nashville and is to compete in Chicago.

b. _____

c. _____

d. _____

3. Follow-up activities for this unit will include the following activities:

a. Grace is planning to run for a state office in

b. FCCLA, and this convention will definitely

c. benefit her in many ways.

d. _____

4. Transportation Requested: Am-track- railroad trip

5. Date of Trip: July 3- July 7

6. Substitutes Requested (if necessary): _____

7. Parental Permission Forms Received: will get them

8. Plans of Students Not Going On Trip: not applicable--in July

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Michelle Bruner- mother

10. What is the total number of students going on the trip? 1

11. How much regular classroom instructional time will be missed? none

12. What is the approximate cost of the trip per student? \$1,000.00

13. How are you funding the trip? Through FCCIA fund and fund raisings

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration \$ 220.00

(2) Meals

(3) Lodging (include name of hotel and cost per night) \$179.00/Night = \$1422.00
This depends on taxes tax exemptions from Hyatt.

(4) Mileage Train Tickets \$ 112.50 *(I have to get the county number)*

(5) Other anticipated expenses such as parking (specify) Shuttle or cab fares in Chicago

Signed: Katie Gray (Teacher Requesting Trip) Date: 4/26/10

Approved By: Allen Joseph (Signature of Principal) Date: 4/26/10

Approved By: James J. Jordan (Signature of Assistant Director of Schools) Date: 5/3/10

Approved By: _____ (Signature of Director of Schools) Date: _____

Approved by Board (if necessary): _____

Remarks or Conditions: _____